



2026 Children, Youth, and Family Ministry Summer Internship Program

Children's Ministry Intern
Middle School Ministry Intern
High School Ministry Intern

Program Overview

St. Andrew's will select three interns to participate in an amazing, life-changing leadership experience this summer. Alongside St. Andrew's year-round program staff, Children, Youth, and Family Ministry Summer Interns design and implement creative programs that provide opportunities for young people to engage with their faith and grow in community.

About St. Andrew's Lutheran Church

St. Andrew's Lutheran Church is a vibrant, growing congregation of roughly 10,000 members located in Mahtomedi, Minnesota, a suburban community northeast of St. Paul. The church is guided by its mission statement to "Proclaim Jesus Christ, Live in Christ, and Serve" and is regarded for its active worship life, community outreach, and robust children, youth, and family ministry program.

Schedule and Timing

Internships begin **Monday, May 18**, and conclude **Sunday, August 9, 2026**.

Approximately 40-50 work hours are expected each week, generally flexible depending on the demands of the week's programs or off-site trips. Interns can expect to work a variety of long and short days, early mornings and late evenings, weekdays and weekends – again, depending on the demands of scheduled programs. It is expected that interns will not have any other regular work, volunteer, or school commitments more than five hours per week during the internship.

During weeks without off-site obligations, interns will have one full day off, generally Fridays, as well as many Saturdays. Interns are also off Memorial Day and July 4th, and provided an additional three weekdays off through the summer, to be determined in advance and approved by the supervisor. Days off cannot conflict with essential programming.

Key Program Dates

- June 7-12: Confirmation Camp (Gr. 6-8, with Gr. 9-12 leaders)
- June 12-13: Confirmation Camp Leader Weekend (Gr. 9-12)
- June 22-26: Vacation Bible School (Gr. PreK-5) and God Squad (Gr. 6-8 leaders)
- July 1, 8, 15, 22, 29: HS Wednesday Evening "Bonfires"
- July 7, 14, 21, 28: MS Summer Stretch Tuesdays
- TBD: Kids' Adventure Camp (Gr. 1-5)
- TBD: Weekly High School Connect/Activity (Assorted days throughout summer)
- TBD: High School Service Learning Trip (Gr. 9-12)
- TBD: Middle School Service Learning Trip (Gr. 6-8)
- August 9: Summer Celebration Worship

Compensation

Interns receive a \$4,300 stipend for the 12-week commitment, payable every other Friday, less tax withholdings.

Essential Duties and Responsibilities

All interns will help with weekly programming and specialty programming such as: VBS, Adventure Camp, Music Camp, Confirmation Camp, Summer Stretch, Weekly Bonfires, Service Learning Trips, etc.

Interns will be given areas of focus based on their strengths and interests. Each intern will have projects that they are most responsible for.

Qualifications

- At least one full year out of high school
- Must be able to work weekends, evenings, and extended periods of time
- Possess a valid driver's license
- Able to take directions, assume responsibility, and complete tasks with minimal supervision
- Willingness to work as part of a team
- A heart for ministry and a passion for growing!

Supervision and Mentoring

Interns are supervised by the director of the program area they are employed to serve. We will hire three interns, each specializing in Children's Ministry, Middle School Ministry, or High School Ministry.

Tracy Lysne (Director of Children, Youth, and Family Ministry) will supervise interns as they work with the Children, Youth, and Family team this summer. The supervisor will assign overall responsibilities, coordinate trainings, conduct evaluations and reflection opportunities, and manage organizational issues (such as scheduling) for all interns.

The CYF Staff will work with interns to assign project and program leadership throughout the summer. Pastor Amy Mihelich Smith will serve as the spiritual advisor for summer interns, meeting with the interns several times throughout the summer to provide additional support and guidance.

Application and Selection Process

To apply for this leadership opportunity, submit an application packet that includes the following three items:

1. **Internship Application Information Page** (attached), including contact information for two references.
2. **Cover Letter:** A one-page written description of the extent to which you meet the qualifications of the internship program, what strengths you would bring, and what you are hoping to take away from the program.
3. **Resume:** A detailed resume (no more than two pages) that outlines your education, experience, and leadership involvement.

Send application materials via email to tlysne@saintandrews.org

Selected candidates will be invited to participate in an interview, conducted in-person or over Zoom.

The preferred application deadline is Sunday, February 15, 2026.

Applications will be accepted on a rolling basis, and positions will remain open until filled. All applicants will be notified regarding the status of their application.

If you have any questions about the application or selection process, please contact Tracy Lysne at tlysne@saintandrews.org.

St. Andrew's Lutheran Church
Children's and Youth Ministry Summer Intern Application 2026

Name: _____

Current address: _____

Phone: _____ **Email:** _____

Permanent address (if different from above): _____

Age groups most interested in working with: *(check **all** that apply)*

☐ Preschool-Grade 2 ☐ Grades 3-5 ☐ Middle school ☐ High school

References: Provide information for two individuals we can contact for a recommendation in support of your application for this internship experience.

Reference #1 - Name: _____

Relationship to you: _____

Phone: _____ **Email:** _____

Reference #2 - Name: _____

Relationship to you: _____

Phone: _____ **Email:** _____

Email this Application Informational Page with your Resume and Cover Letter by Sunday, February 15, to tllysne@saintandrews.org.

If you have any questions about the application or selection process, please contact Tracy Lysne, Director of Children, Youth, and Family Ministry, at tllysne@saintandrews.org.